



## COMMISSION MEETING

December 17, 2020  
1:00 p.m. – 3:00 p.m.

IN REPOSE TO THE DECLARED STATE AND LOCAL EMERGENCIES DUE TO THE NOVEL CORONA VIRUS, AND IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S ORDER AUTHORIZING ELECTRONIC PUBLIC MEETINGS, ALL FIRST 5 VENTURA COUNTY COMMISSION MEETINGS ARE PROCEEDING ELECTRONICALLY UNTIL FURTHER NOTICE.

The following options allow for public participation and comments:

1. To observe the meeting conducted via Zoom, please contact First 5 Ventura County at [assistant@first5ventura.org](mailto:assistant@first5ventura.org) at least one hour prior to the start of the meeting for registration information.
2. If you wish to make a public comment, you have the following choices:
  - a) If you wish to make a written comment on a specific agenda item before the meeting, please submit your comment via email at least one hour prior to the start of the meeting. Please submit your comment to [assistant@first5ventura.org](mailto:assistant@first5ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 9). Your email will be read and placed into the item's record at the meeting.
  - b) If you are watching the meeting via Zoom (prior registration required – email [assistant@first5ventura.org](mailto:assistant@first5ventura.org) for information) and would like to make either a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less in the zoom meeting chat box OR state your request for verbal public comment in the chat box. Verbal public comments may be limited to three (3) minutes due to time limitations.

Every effort will be made to read written comments into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

### OPENING

1. **Welcome and Introductions – Chair Marquez-O'Neill**
2. **Approval of Minutes from November 19, 2020 Commission Meeting**
3. **Agenda Approval and Review of Commission Packets**
4. **Recognition and Appreciation of Commissioner Mantooth for his work on behalf of First 5 Ventura County – Chair Marquez-O'Neill**

**5. Public Comments/Correspondence**

*(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)*

**6. Presentation:** Highlights of Current Neighborhood for Learning Implementation – Erik Sternad, Executive Director, Interface Children and Family Services (15 minutes)

**The following items will be reviewed and discussed by the Commissioners for appropriate action.**

**CONSENT AGENDA**

Consent Agenda Item 7: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

**7. Receive and File the First 5 Ventura County Financial Reports as of October 31, 2020**

**REGULAR AGENDA**

**8. Recommendation to adopt a resolution per Government Code 54954(a) to establish time and place for holding regular Commission meetings for Calendar Year 2021 – Chair Marquez-O’Neill**

*(Recommended action is to adopt a resolution to establish time and place for holding regular Commission meetings for calendar year 2021.)*

**9. Election of new officers to be seated in January – Chair Marquez-O’Neill**

*(In accordance with Commission by-laws, the Chairperson and Vice Chairperson are chosen annually by an election and seated in January of the following year.)*

**10. Recommendation to Utilize Unallocated Preschool Funds for a Two-Year Family Child Care Shared Services Pilot – Nani Oesterle**

*(Recommended action will approve to utilize currently unallocated preschool funds to plan and implement a two-year shared services pilot for family child care providers.)*

**11. Recommendation to Release a Request for Letter of Interest for a Child Care Management Software (CCMS) Vendor – Nani Oesterle**

*(Recommended action will invite qualified Child Care Management Software (CCMS) vendors to submit a Letter of Interest to support a two year Shared Services Alliances pilot for Family Child Care Providers.)*

**12. Recommendation to Adopt an Implementation Model for First 5 Neighborhoods for Learning – Petra Puls**

*(The Commission will review, discuss and consider the adoption of an implementation model for First 5 Neighborhoods for Learning, beginning with FY 2021-22.)*

### **13. Report from Executive Director – Petra Puls**

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

### **14. Commission Member Comments**

*(Government Code Section 54954.2(a) states: "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.")*

### **15. Next Meeting**

Thursday, January 28, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo (whether meeting to be held either in-person or electronically to be determined based upon state of the novel corona virus emergency)

### **16. Future Meetings**

Thursday, February 25, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo  
Thursday, March 25, 2021, First 5 Ventura County, 2580 E. Main Street Ste. 203, Ventura  
Thursday, April 22, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo  
Thursday, May 20, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo  
Thursday, June 17, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo  
Thursday, July 29, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo  
Thursday, August 26, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo  
Thursday, September 23, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo  
Thursday, October 21, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo  
Thursday, November 18, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo  
Thursday, December 16, 2021, County Office of Education, 5100 Adolfo Rd., Camarillo

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact First 5 Ventura County at 805-648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.**