



## COMMISSION MEETING

April 23, 2020  
1:00 p.m. – 3:00 p.m.

**IN ACCORDANCE WITH THE CALIFORNIA GOVERNOR'S EXECUTIVE STAY AT HOME ORDER AND THE COUNTY OF VENTURA HEALTH OFFICER DECLARED LOCAL HEALTH EMERGENCY AND BE WELL AT HOME ORDER RESULTING FROM THE NOVEL CORONAVIRUS, THE FIRST 5 VENTURA COUNTY ADMINISTRATIVE OFFICES ARE CLOSED TO THE PUBLIC AND ALL MEETINGS ARE PROCEEDING ELECTRONICALLY.**

The following options allow for public participation and comments:

1. To observe the meeting conducted via Zoom, please contact First 5 Ventura County at [assistant@first5ventura.org](mailto:assistant@first5ventura.org) at least one hour prior to the start of the meeting for registration information.

2. If you wish to make a public comment, you have the following choices:

a) If you wish to make a written comment on a specific agenda item before the meeting, please submit your comment via email at least one hour prior to the start of the meeting. Please submit your comment, limited to 250 words or less, to [assistant@first5ventura.org](mailto:assistant@first5ventura.org). Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 9). Your email will be read and placed into the item's record at the meeting.

b) If you are watching the meeting via Zoom (prior registration required – email [assistant@first5ventura.org](mailto:assistant@first5ventura.org) for information) and would like to make either a general public comment for items not on the day's agenda or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less in the zoom meeting chat box OR state your request for verbal public comment in the chat box. Verbal public comments may be limited to three (3) minutes due to time limitations.

Every effort will be made to read written comments into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.

### OPENING

1. Welcome and Introductions – Chair Marquez-O'Neill
2. Approval of Minutes from March 19, 2020 Commission Meeting
3. Agenda Approval and Review of Commission Packets
4. Public Comments/Correspondence

**The following items will be reviewed and discussed by the Commissioners for appropriate action.**

### **CONSENT AGENDA**

Consent Agenda Items 5 and 6: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

- 5. Receive and File the First 5 Ventura County Financial Reports as of February 29, 2020**
- 6. Recommendation to Grant Authority to the Executive Director to Enter into a Contract with Persimmony for a Program Management and Evaluation Software System**  
*(The recommended action would grant authority to the Executive Director to enter into a contract with Persimmony International, Inc. for FY 2020-21 for an amount not to exceed \$85,000, for the Commission's program management and evaluation software system.)*

### **REGULAR AGENDA**

- 7. Report of Committees**
  - a. Administration and Finance – Commissioner Mantooh, Commissioner Stenslie**
    - i. Recommendation to Approve Policy to Comply with the Families First Coronavirus Response Act**  
*(Recommended action will adopt a policy to comply with the Families First Coronavirus Response Act, which includes the Emergency Paid Sick Leave Act and the Emergency Family and Medical Leave Expansion Act, effective from April 1, 2020, through December 31, 2020.)*
- 8. First 5 Ventura County's Continued Response to COVID-19**
  - a. Recommendation to Address Child Care Needs of Essential Workers with Children Ages 0-5 – Petra Puls**  
*(The recommended action would expand the existing criteria for First 5 funded-preschool spaces and scholarships to address the child care needs of essential workers and to support child care providers caring for children ages 0-5 of essential workers.)*
  - b. Updates**  
*(The Commission will receive updates and discuss F5VC's continued response to the COVID-19 Pandemic)*
- 9. Report from Executive Director – Petra Puls**
  - (a) Report on Administrative Operations
  - (b) Update on Commission Initiatives
  - (c) Update on Statewide First 5 Activities

## **10. Commission Member Comments**

*(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)*

## **11. Next Meeting**

Thursday, May 21, 2020 (whether meeting to be held either in-person or electronically to be determined based upon state of the novel corona virus emergency)

## **12. Future Meetings**

Thursday, June 18, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, July 16, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, August 20, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, September 17, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, October 22, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, November 19, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, December 17, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact First 5 Ventura County at 805-648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.**