



## COMMISSION MEETING

March 19, 2020  
1:00 p.m. – 3:00 p.m.

*As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be conducted in-person and via teleconferencing with members of the Commission attending from separate remote locations. Members of the public have the right to observe and offer public comment through either format. This altered format is in observance of the recommendation by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19.*

**In Person: Board Room, Ventura County Office of Education, 5100 Adolfo Road, Camarillo**

**Teleconference: [https://zoom.us/meeting/register/tJYsd-ytrDwro21\\_J9Qkr0vjKXGQLhbYKg](https://zoom.us/join/https://zoom.us/meeting/register/tJYsd-ytrDwro21_J9Qkr0vjKXGQLhbYKg)**

**Teleconference meeting registration is required to attend**

### OPENING

- 1. Welcome and Introductions – Chair Marquez-O'Neill**
- 2. Approval of Minutes from January 16, 2020 Commission Meeting**
- 3. Agenda Approval and Review of Commission Packets**
- 4. Public Comments/Correspondence**  
*(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)*

### CONSENT AGENDA

**The following items will be reviewed and discussed by the Commissioners for appropriate action.**

Consent Agenda Items 5 and 6: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

- 5. Receive and File the First 5 Ventura County Financial Reports as of January 31, 2020**
- 6. Ratification of Committees**  
*(In accordance with the Commission by-laws, all committee appointments are made by the Chair of each Committee, subject to ratification by the Commission.)*

**REGULAR AGENDA**

**7. Recommendation to Ratify the Decision to Maintain Current First 5 California IMPACT 2020 Contracting Model – Petra Puls**

*(Recommended action would continue the streamlined IMPACT contracting model and allow the Ventura County Office of Education, the county's QRIS key implementation partner to receive First 5 California IMPACT 2020 funding directly.)*

**8. Report of Committees**

**a. Administration and Finance – Commissioner Mantooth, Commissioner Stenslie**

**i. Recommendation to select CPA firm to perform auditing services, beginning with the 2019-20 fiscal year**

*(Recommended action would select Brown Armstrong, Certified Public Accountants, as the vendor to perform financial and compliance auditing services in accordance with Health and Safety Code, Section 130150, for an engagement of up to five years, subject to annual renewal, for fiscal years ending June 30, 2020 through June 30, 2024, with costs as follows: \$18,120 per year for the financial and compliance audit; and, \$2,270 per year for the Single Audit, if required to be conducted based on the level of Federal expenditures.)*

**ii. Progress Report**

**9. Strategic Planning – Petra Puls**

*(The Commission will review and discuss updates to strategic plan elements)*

**a. Review, Discussion and Approval of Financial Plan FY 2016-26 and of Spending Levels for Strategic Plan Extension Period FY 2021-23**

**b. Review and Discussion of Strategic Investments**

**i. Review of FY 2019-20 Mid-Year Progress Report**

**ii. Review and discussion of Strategic Investments for Strategic Plan Extension Period FY 2021-23**

**10. Discussion of First 5 Ventura County's response to COVID-19 – Petra Puls**

*(The Commission will review and discuss F5VC's response to the COVID-19 Pandemic)*

**11. Report from Executive Director – Petra Puls**

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

## **12. Commission Member Comments**

*(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)*

## **13. Next Meeting**

Thursday, April 23, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

## **14. Future Meetings**

Thursday, May 21, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, June 18, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, July 16, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, August 20, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, September 17, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, October 22, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, November 19, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, December 17, 2020, County Office of Education, 5100 Adolfo Rd., Camarillo

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact First 5 Ventura County at 805-648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.**