



COMMISSION MEETING

April 18, 2019
1:00 p.m. – 3:00 p.m.

Ventura County Office of Education
Board Room
5100 Adolfo Road
Camarillo

OPENING

1. **Welcome and Introductions – Chair Marquez-O’Neill**
2. **Approval of Minutes from March 21, 2019 Commission Meeting**
3. **Agenda Approval and Review of Commission Packets**
4. **Public Comments/Correspondence**
(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)
5. **Presentation:** First 5 Ventura County Parent Engagement Strategy – Elizabeth Majestic, Pritzker Fellow & First 5 Director of Neighborhoods for Learning

CONSENT AGENDA

The following items will be reviewed and discussed by the Commissioners for appropriate action.

Consent Agenda Items 6 and 7: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

6. **Receive and File the First 5 Ventura County Financial Reports as of February 28, 2019**
7. **Recommendation to Reformat Operating Budget for Fiscal Year 2018-19**
(Recommended action is to update the formatting of the operating budget to align with the format used in the audit report and clearly show the transfer of resources between all Commission funds. The budgeted amounts are consistent with the budget approved in May 2018 and subsequent revision in August 2018 to include use of unspent funds for the Place-Based Transition Pilot and Pritzker Grant.)

REGULAR AGENDA

- 8. Public Hearing on the First 5 California (State Commission) Annual Report for FY 2017–18 – Petra Puls**
(Copies of the First 5 California Annual Report can be obtained in advance of the hearing by calling First 5 Ventura County at (805) 648-9990 or by visiting www.first5ventura.org)
- 9. Report of Committees**
 - a. Administration and Finance Committee – Commissioner Stenslie and Commissioner Mantooth**
 - 1) Recommendation to Approve Updated Investment Policy**
(Recommended action will approve updates to the policy for the investment of Commission funds as a result of the depletion of the Sustainability Fund and allowable investments per the California Government Code.)
- 10. Recommendation to Roll Over Funding for Fixed Asset Contract with the Hueneme School District for a Preschool Facility – Jennifer Johnson**
(Recommended action would authorize a rollover of up to \$400,000 in funds from FY 2018-19 to FY 2019-20 for the purpose of completing the modular building and site preparation for the preschool facility at Sunkist Elementary School. Unforeseen barriers to obtaining regulatory approval have caused delays and the timing of expenditures will occur in FY 2019-20, rather than in FY 2018-19 as originally anticipated. As these funds were budgeted during the FY 2016-19 funding cycle but not expended, no new allocation of resources would be needed.)
- 11. Recommendation to Continue Contract with Economic Development Collaborative to Manage and Implement the Community Investment Loan Fund – Petra Puls**
(Recommended action would continue to contract with the Economic Development Collaborative (EDC) to manage the implementation of the Community Investment Loan Fund for FY 2019-20, not to exceed \$35,000. The contract would also provide funds for EDC to issue up to \$350,000 in loans to eligible Community Investment Loan Fund applicants under the previously approved loan guidelines, for a total FY 2019-20 contract amount not to exceed \$385,000.)
- 12. Recommendation to Grant Authority to the Executive Director to Enter Into Sole Source Contract or to Release a Request for Qualifications for Implementation of Preschool Scholarship Program in Ojai Valley, Moorpark, and Simi Valley – Nani Oesterle**
(Recommended action will grant authority to the Executive Director to take one of two actions regarding the implementation of the preschool scholarship program in Ojai Valley, Moorpark and Simi Valley from July 1, 2019 to June 30, 2021: to negotiate and execute a sole source contract with a qualified entity if only one letter of interest is received by the April 12, 2019 deadline, or to release a Request for Qualifications if more than one letter of interest is received.)
- 13. Update and Discussion of Implementing FY 2019-21 Strategic Investments – Elizabeth Majestic**
(The Commission will receive an update on implementing FY 2019-21 strategic investments, including the transition to the redesigned Neighborhoods for Learning (NfL) place-based services model.)

14. Report from Executive Director – Petra Puls

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

15. Commission Member Comments

(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)

16. Next Meeting

Thursday, May 23, 2019, County Office of Education, 5100 Adolfo Rd., Camarillo

17. Future Meetings

Thursday, June 27, 2019, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, July 18, 2019, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, August 15, 2019, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, September 19, 2019, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, October 24, 2019, Ventura County Community Foundation, 4001 Mission Oaks Blvd., Camarillo

Thursday, November 21, 2019, County Office of Education, 5100 Adolfo Rd., Camarillo

Thursday, December 12, 2019, County Office of Education, 5100 Adolfo Rd., Camarillo

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact First 5 Ventura County at 805-648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.