

**FIRST 5 VENTURA COUNTY  
COMMISSION MEETING  
MINUTES**

**July 21, 2016**

Commissioners Present: Bruce Stenslie, Stan Mantooth, Dr. Michael Gollub, Barry Zimmerman, Dr. Carola Matera, Barbara Marquez-O'Neill, Dr. Robert Levin

Excused Absence: Kathy Long, Dr. Cesar Morales

Staff Present: Jennifer Johnson, Amy Schroeder

Public Present: Rafaela Frausto, Linda Bays

**OPENING**

**1. Welcome**

Chair Stenslie opened the meeting at 1:08 p.m.

**2. Approval of Minutes from June 16, 2016.**

**A motion was made by Commissioner Mantooth, seconded by Commissioner Matera, to approve the minutes from the June 16, 2016 Commission meeting. The motion passed unanimously.**

**3. Agenda Approval and Review of Commission Packets**

Commissioner Stenslie provided an overview of the supplemental packet and announced that Claudia Harrison was absent due to illness.

**A motion was made by Commissioner Gollub, seconded by Commissioner Matera, to approve the agenda. The motion passed unanimously.**

**4. Public Comments/Correspondence**

There were no comments from the public.

**CONSENT AGENDA**

**5. Receive and File the First 5 Ventura County Financial Reports as of May 31, 2016.**

**A motion was made by Commissioner Matera, seconded by Commissioner Levin, to approve the consent agenda. The motion passed unanimously.**

## REGULAR AGENDA

### **6. Review and discussion of Accountability Frameworks**

Jennifer Johnson provided an overview of the accountability frameworks and targets for FY 2016-17. Jennifer stated that the document provides a summary of the contracted service levels for FY 2016-17 in which the targets are aggregated by benchmark. She also noted that the prior fiscal year targets are provided for reference.

**A motion was made by Commissioner Matera, seconded by Commissioner Mantooth, to receive and file the 2016-17 Accountability Frameworks. The motion passed unanimously.**

### **7. Report from Executive Director**

Commissioner Stenslie referred to the written Executive Director's report, noting the certificates of achievement on the last page.

### **8. Performance Review of Employee**

The Commission went into closed session to discuss the performance evaluation of the Executive Director.

### **9. Discussion and Consideration of Changes to Executive Director's Objectives, Performance Goals and Compensation for Fiscal Year 2016-17**

The Commission returned to open session.

Commissioner Stenslie stated that the Commission completed the performance evaluation and noted that it will be reviewed with Claudia Harrison. The Commission discussed proposed levels for an increase in compensation.

**A motion was made by Commissioner Mantooth, seconded by Commissioner Levin, to approve compensation of a 4% salary increase for the Executive Director effective July 1, 2016. The motion passed unanimously.**

Commissioner Stenslie stated that the Commission has postponed the approval of the Executive Director's objectives and performance goals for FY 2016-17 to the September 2016 meeting.

### **10. Next Meeting:**

The next meeting will be held on Thursday, August 18, 2016 at the County Office of Education, at 5100 Adolfo Dr., in Camarillo. *(This meeting was subsequently cancelled.)*

The meeting was adjourned at 2:34 p.m.