



**ADMINISTRATION/FINANCE COMMITTEE
AGENDA**

Friday, January 13, 2017

9:30 am – 11:30 am
First 5 Ventura County
2580 East Main St., Suite 203
Ventura, CA 93003

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| I. Call to Order/Welcome/Introductions | Stenslie/Mantooth |
| II. Approval of Minutes from October 7, 2016 | Stenslie/Mantooth |
| III. Approval of Agenda | Stenslie/Mantooth |
| IV. Public Comments | Stenslie/Mantooth |

The following items will be reviewed and discussed by the Committee for appropriate action.

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| V. Review of Financial Reports as of November 30, 2016 | Johnson |
| VI. Recommendation to Maintain Commission Investments | Johnson |
| VII. Recommendation to Approve Policy & Procedure for Unspent Funds | Johnson |
| VIII. Recommendation to Approve 2017 Meeting Schedule | Johnson |
| IX. Update on Commission Activities | Puls |
| X. New Business/ Miscellaneous | Stenslie/Mantooth |
| XI. Closure | Stenslie/Mantooth |
| XII. Next Meeting: <u>Friday, February 3, 2017</u>, 9:30 am – 11:30 am at First 5 Ventura County | |

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Amy Schroeder at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.