

FIRST 5 VENTURA COUNTY

**REVIEWER'S CONFLICT OF INTEREST CHECKLIST**

***Generic Guide to Assist Reviewers in Determining Whether They Need to Abstain***

**Question #1: Do you have an economic interest in the decision?**

a. Will the decision affect your personal expense, income, assets or liabilities, or those of your spouse or dependent children?

**Yes**     **No**

b. Will the decision affect any business in which you, your spouse or dependent children have an investment of at least \$1,000?

**Yes**     **No**

c. Will the decision affect any real property (including mortgages, options or leases) in which you, your spouse or dependent children have an interest of \$1,000 or more, or any property within 2,500 feet of your property?

**Yes**     **No**

d. Will the decision affect any person or business that has paid you more than \$250, or that has paid your spouse more than \$500 (including payments of salary, rent, interest, some loans, payments for sale of a house, car or investment, or other types of income) in the past 12 months?

**Yes**     **No**

e. Will the decision affect any business or person that gave or donated more than \$300 in cash or goods or other gifts to you in the past 12 months?

**Yes**     **No**

f. Will the decision affect any business in which you are a director, partner, officer, trustee, manager or employee?

**Yes**     **No**

**Question #2: Do you have a non-economic interest in the decision?**

a. Will the decision affect a family member, close friend or other relationship such that your judgment may be biased?

**Yes**     **No**

b. Is there any other interest you may have, or another family member or close friend might have, in the outcome of this proposal such that your judgment may be biased?

**Yes**     **No**

**Question #3: Are there any facts of which you are aware that would cause your judgment in connection with this decision to be other than objective and unbiased?**

**Yes**     **No**

***If you answer "Yes" to any of the above questions, you have or may have a conflict of interest and should not participate in the scoring process.***