



COMMISSION MEETING

November 17, 2016
1:00 p.m. – 3:00 p.m.

Ventura County Office of Education
5100 Adolfo Dr.
Camarillo

OPENING

1. **Welcome and Introductions – Chair Stenslie**
2. **Approval of Minutes from October 20, 2016**
3. **Agenda Approval and Review of Commission Packets**
4. **Public Comments/Correspondence**
(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)
5. **Presentation: Prenatal Portal Website – Deanna Handel, Program Manager (10 minutes)**

The following items will be reviewed and discussed by the Commissioners for appropriate action.

CONSENT AGENDA

Consent Agenda Item 6: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

6. **Receive and File the First 5 Ventura County Financial Reports as of September 30, 2016**

REGULAR AGENDA

7. Delegation of Authority to the Commission Chair to Approve Compensation Changes for the Director of Operations and the Director of Program & Evaluation – Chair Stenslie

(This action would delegate authority to the Commission Chair to approve salary adjustments for the Director of Operations and Director of Program & Evaluation to align with newly approved salary schedules and to provide merit increases for FY 2015-16 performance evaluations for those positions in accordance with the Commission’s procedures for merit pay raises and approved budgets.)

8. Appointment of Acting Executive Director – Chair Stenslie

(The Commission will appoint an Acting Executive Director and define the Acting Executive Director’s scope of authority/duties and salary.)

9. Report from Commission Staff – Petra Puls

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

10. Commission Member Comments

(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)

11. Next Meeting:

Thursday, December 15, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

12. Future Meetings

To be determined at the December meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Amy Schroeder at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.