



Memo

To: Commissioners, First 5 Ventura County
From: Claudia Harrison
Date: August 15, 2013
Re: **Recommendation to allow extension of one-time use of funds for early learning resource materials for homeless shelters**

Background

In May, 2013, the Commission approved a recommendation to allow unspent funds from 2011-12 to continue to be utilized for the purchase of early learning resource materials for homeless shelters, with an anticipated completion date of June 30, 2013.

Agreements were established with five sites and materials were ordered to be delivered before June 30, 2013. After completing the order, it was learned from the vendor that a few items were back-ordered and could not be delivered June 30. A three month extension is sought to allow delivery of the remaining materials.

Recommendation

Recommended action would extend Commission approval to complete distribution of early learning resource materials to homeless/transitional living shelters from June 30, 2013 to September 30, 2013. No new allocations are required.