



Memo

To: Commissioners, First 5 Ventura County

From: Petra Puls, Director of Countywide Strategies and Evaluation

Date: August 15, 2013

Re: Recommendation to authorize no-cost extension to existing contract with EMT Associates, Inc.

Background

After a public application process in 2010, the Commission selected Evaluation, Management, and Training Associates, Inc. (EMT) as the contractor to produce the First 5 Ventura County annual evaluation reports for FY 2009-10 through FY 2011-12. The evaluation report for FY 2012-13 was submitted to the Commission in February 2013. The current agreement with EMT ended on June 30, 2013.

A six month extension is sought to allow EMT's completion of one outstanding deliverable relative to the Preschool for All evaluation, and to fully implement the scope of work related to evaluation consultation services.

Recommendation

The recommended action would authorize an extension of the FY 2012-13 agreement with EMT through December 31, 2013 to complete all contract deliverables. No new allocations would be needed.