



COMMISSION MEETING

July 17, 2014
1:00 p.m. – 3:00 p.m.

Ventura County Office of Education
5100 Adolfo Dr.
Camarillo

OPENING

1. **Welcome and Introductions – Chair Dominguez**
2. **Approval of Minutes from June 19, 2014**
3. **Agenda Approval and Review of Commission Packets**
4. **Public Comments/Correspondence**
(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)
5. **Presentation: Pre-K Expansion, El Centrito Family Learning Centers - Joseph Castañeda, Executive Director (10 minutes)**

The following items will be reviewed and discussed by the Commissioners for appropriate action.

CONSENT AGENDA

Consent Agenda Items 6 and 7: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

6. **Receive and File the First 5 Ventura County Financial Reports as of May 31, 2014**
7. **Recommendation to Amend Lease Agreement with Don Carlton Realty Company to Add Storage Space**
(Recommended action would grant the Executive Director authority to modify the existing lease with Don Carlton Realty Company to acquire on-site storage space through the end of the current lease which expires on December 31, 2015. No new allocation of funds is needed for the current fiscal year, as expenditures were budgeted in the approved FY 2014-15 budget.)
Documents on file with the Executive Director
Executive Director recommends approval as proposed

REGULAR AGENDA

8. Recommendation to Update Operating Procedures for Community Investment Loan Fund – Petra Puls

(Recommended action would modify the operating procedures for implementation of the Community Investment Loan Fund, which include: changing EDC-VC's remittance of borrower payments from monthly to quarterly, adding procedures for waiving late fees, modifying loan origination fees, and updating the loan approval process.)

9. Strategic Planning Discussion – Commission

(Commissioners will engage in discussion about strategic planning in FY 2014-15 and will review the Commission's current vision, mission and guiding principles.)

10. Report from Executive Director – Claudia Harrison

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

11. Commission Member Comments

(Government Code Section 54954.2(a) states: "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.")

CLOSED SESSION

12. Performance Review of Employee (Govt. Code, Section 54957)

(The Commission will go into closed session to discuss the performance evaluation of the Executive Director.)

RETURN TO OPEN SESSION

13. Discussion and Consideration of Changes to Executive Director's Objectives, Performance Goals and Compensation for Fiscal Year 2014-15

(The Commission will consider changes, if any, to the goals, objectives, and compensation of the Executive Director for the current fiscal year.)

14. Next Meeting:

Thursday, August 21, 2014, County Office of Education, 5100 Adolfo Dr., Camarillo

15. Future Meetings

Thursday, September 18, 2014, County Office of Education, 5100 Adolfo Dr., Camarillo
(Please note this meeting will start at 1:30 p.m.)

Thursday, October 16, 2014, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, November 20, 2014, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, December 18, 2014, County Office of Education, 5100 Adolfo Dr., Camarillo

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathy Rangel at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.