



Memo

To: Commissioners, First 5 Ventura County

From: Jennifer Johnson, Director of Operations

Date: June 19, 2014

Re: **Recommendation to rollover funding for Commission's website re-design**

Background

The Commission's new website was budgeted for completion in FY 2013-14. While it was anticipated that final acceptance of the new site would occur by June 30, 2014, additional time is needed to finalize the content. Full completion will be no later than August 31, 2014.

Payment for the website is not made until full completion of the site.

Recommendation

The recommended action would authorize a rollover of \$8,000 in funds to FY 2014-15 for the purpose of completing the final configuration and design of the Commission's new website, which includes an extension of existing contract with Sketchfolio through August 31, 2014. No new allocation would be needed, as these funds were budgeted in FY 2013-14 but not expended.