



COMMISSION MEETING

May 18, 2017
1:00 p.m. – 3:00 p.m.

Ventura County Community Foundation
4001 Mission Oaks Blvd.
Camarillo

OPENING

1. Welcome and Introductions – Chair Mantooth
2. Approval of Minutes from April 20, 2017
3. Agenda Approval and Review of Commission Packets
4. Public Comments/Correspondence
(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)

The following items will be reviewed and discussed by the Commissioners for appropriate action.

CONSENT AGENDA

Consent Agenda Item 5: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

5. Receive and File the First 5 Ventura County Financial Reports as of March 31, 2017

REGULAR AGENDA

6. Review of First 5 Ventura County FY 2015-2020 Strategic Plan in compliance with Health and Safety Code Section 130140 – Petra Puls
(On an annual basis, the Commission reviews the current strategic plan to determine if any revisions are necessary or appropriate. The Commission will also review the measures and indicators in place for evaluating program outcomes.)

7. Report of Committees

a. Administration and Finance Committee – Commissioner Stenslie and Commissioner Mantooth

- (1.) **Recommendation to adopt proposed budgets for Fiscal Year 2017-18**
(Recommended action is to adopt Fiscal Year 2017-2018 budgets. The operating budget shall be the final budget if there are no substantive comments by the Community Commission of Ventura County and the Board of Supervisors after their reviews.)
- (2.) **Recommendation to approve updated FY 2016-26 financial plan, in compliance with Health and Safety Code Section 130151**
(The Commission will approve and adopt an updated financial plan.)
- (3.) **Recommendation to maintain targeted administrative cap at 5.5% of total operating budget for FY 2017-18**
(Recommended action maintains targeted administrative cap at 5.5%, following the annual review of Commission’s policy limiting the percentage of the Commission’s budget that may be spent on administrative functions, in compliance with legislative requirements.)
- (4.) **Recommendation to approve one-time salary parity adjustment for staff hired prior to July 1, 2016**
(Recommended action is to implement a one-time salary parity adjustment for current Commission staff hired prior to July 1, 2016 for a total not to exceed \$23,000, retroactive to July 1, 2016. No new allocations are required.)

8. Recommendation to Continue Contract with Economic Development Collaborative - Ventura County to Manage and Implement the Community Investment Loan Fund – Petra Puls

(Recommended action would continue to contract with the Economic Development Collaborative - Ventura County (EDC-VC) to administer and implement the Community Investment Loan Fund for FY 2017-18, not to exceed \$30,000. The contract would also provide funds for EDC-VC to issue up to \$250,000 in loans to eligible Community Investment Loan Fund applicants under the previously approved loan guidelines.)

9. Recommendation for Pleasant Valley Neighborhood for Learning to utilize current funds for prior years’ salary corrections – Jennifer Johnson

(Recommendation action would allow the Pleasant Valley Neighborhood for Learning to use funds allocated for FY 2016/17 – 2018/19 for salary increases that were not issued during FY 2012/13 – 2015/16 by the contract agency.)

10. Recommendation to Grant Authority to the Executive Director to Directly Contract with Current Service Providers of the Triple P Positive Parenting Program– Petra Puls

(Recommended action would grant authority to the Executive Director to enter into FY 2017-19 contracts with existing service providers, who subcontract with the current contractor that has given notice of termination effective June 30, 2017, to ensure continued implementation of the Triple P Positive Parenting Program. No new allocation of funds would be required.)

11. Recommendation for Appointment of, and Compensation for, Executive Director – Chair Mantooth

(The Commission will receive a report from the Ad Hoc Executive Director Recruitment and Selection Task Force and consider its recommendations for Acting Executive Director Petra Puls to be appointed Executive Director, and to determine Executive Director compensation.)

12. Report from Commission Staff – Petra Puls

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

13. Commission Member Comments

(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)

14. Next Meeting

Thursday, June 22, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

15. Future Meetings

Thursday, July 20, 2017, Ventura County Community Foundation, 4001 Mission Oaks Blvd, Camarillo

Thursday, August 24, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, September 21, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, October 19, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, November 16, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, December 14, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Amy Schroeder at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.