



COMMISSION MEETING

January 21, 2016
1:00 p.m. – 3:00 p.m.

Ventura County Office of Education
5100 Adolfo Dr.
Camarillo

OPENING

1. **Welcome and Introductions – Chair Stenslie**
2. **Seating of the New Chair and Vice Chair**
3. **Approval of Minutes from December 17, 2015**
4. **Agenda Approval and Review of Commission Packets**
5. **Public Comments/Correspondence**
(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)
6. **Presentation:** Oral Health Prevention: Parent Education and Engagement of Medical Providers – Pauline B. Preciado, RN, PHN, MPA, Supervising Public Health Nurse, Ventura County Public Health

The following items will be reviewed and discussed by the Commissioners for appropriate action.

CONSENT AGENDA

Consent Agenda Item 7: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

7. **Receive and File the First 5 Ventura County Financial Reports as of November 30, 2015**

REGULAR AGENDA

8. Report of Committees

a. Administration and Finance – Commissioner Stenslie and Commissioner Mantooth

1) Recommendation to Amend Commission Bylaws

(Recommended action would amend Commission bylaws including establishing notice requirements for unscheduled vacancies and updating language regarding Commission committees and advisory groups.)

2) Recommendation to Approve Policy for Delegated Authority to Executive Director

(Recommended action would approve policy for delegating authority to the Executive Director for specific activities.)

9. Recommendation to approve selected contractor to provide early learning PACT and family support services to the Ocean View Neighborhood for Learning geographical area – Petra Puls

(Recommended action is to approve selected contractor to provide early learning PACT (Parent and Child Together) and family support services to families with young children, prenatal – 5, living in the geographical area of the Ocean View NfL. The action would grant authority to the Executive Director to enter into a contract with the selected contractor, up to a maximum of \$78,000 for February 1, 2016 through June 30, 2016. No new allocations would be required as funds are currently included in the overall allocation for the Ocean View NfL.)

10. Recommendation to grant authority to Executive Director to contract with California State University – Channel Islands (CSU CI)/CSU CI Foundation to facilitate AA/BA degree attainment – Petra Puls

(Recommended action would grant authority to the Executive Director to contract with California State University – Channel Islands (CSU CI)/CSU CI Foundation to implement strategies that facilitate AA and BA degree attainment in early childhood education (ECE) or related field. The total contract would be for an amount not to exceed \$75,000 for January 1, 2016 through June 30, 2017. No new allocations would be required as funds were previously budgeted in allocations for countywide strategies.)

11. Recommendation to Revise Committee Structure for First 5 Ventura County – Claudia Harrison

(The Commission will revise the current standing committee structure to align with the Commission's new strategic plan.)

12. Report from Executive Director – Claudia Harrison

- (a) Administrative Operations
- (b) Commission Initiatives
- (c) County, Regional and National Updates

13. Commission Member Comments

(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)

14. Next Meeting:

Thursday, February 18, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

15. Future Meetings

**Thursday, March 17, 2016, Oxnard City Council Chambers, 305 West Third Street, Oxnard
Thursday, April 21, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo
Thursday, May 26, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo
Thursday, June 16, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo
Thursday, July 21, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo
Thursday, August 18, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo
Thursday, September 22, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo
Thursday, October 20, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo
Thursday, November 17, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo
Thursday, December 15, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

** Location change.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathy Rangel at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.