



COMMISSION MEETING

November 19, 2015

County Office of Education
5100 Adolfo Dr.
Camarillo

OPENING

1. **Welcome – Chair Stenslie**
2. **Approval of Minutes from October 15, 2015**
3. **Agenda Approval and Review of Commission Packets**
4. **Public Comments/Correspondence**
(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)
5. **Presentation:** Oral Health Prevention: Parent Education and Engagement of Medical Providers – Evy Criswell, Ventura County Public Health

The following items will be reviewed and discussed by the Commissioners for appropriate action.

CONSENT AGENDA

Consent Agenda Item 6 -7: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

6. **Receive and File the First 5 Ventura County Financial Reports as of September 30, 2015**
7. **Recommendation to Waive Penalty for Late Final Year-end Expenditure Report from Ojai Valley Neighborhood for Learning**
(Recommended action is to waive the five (5) percent penalty on the final FY 2014-15 year-end expenditure report for the Ojai Valley Neighborhood for Learning.)
Documents on file with the Executive Director
Executive Director recommends approval as proposed

REGULAR AGENDA

8. Report of Committees

a. Administration and Finance – Commissioner Stenslie and Commissioner Mantooth

- 1) Recommendation to Grant Executive Director Authority to Enter into a Lease Agreement with Don Carlton Realty Company for Renewal of Current Lease
(Recommended action is to accept proposal from Don Carlton Realty Company to renew lease for office space for an additional five years.)

9. Review and Discussion of Key Recommendations and Findings from the First 5 Ventura County Annual Evaluation Report, Fiscal Year 2014-2015 – Social Policy Research Associates, Independent Evaluation Contractor; Petra Puls, Director of Program and Evaluation

(The Commission will receive a presentation on the FY 2014-15 Annual Evaluation report, and review and discuss key findings and recommendations.)

10. Recommendation to release a Request for a Letter of Interest for providing early learning PACT and family support services to the Ocean View Neighborhood for Learning geographical area – Petra Puls

(Recommended action would approve release of a Request for Letter of Interest to determine if there are entities interested in providing early learning PACT (Parent and Child Together) and family support services to families with young children, prenatal – 5, living in the geographical area of the Ocean View NfL. The amount available for services is \$78,000 through June 30, 2016. No new allocation of funds would be required as the funds are currently included in the overall allocation for the Ocean View NfL.)

11. Recommendation to release a Request for a Letter of Interest for facilitating AA/BA degree attainment. – Petra Puls

(Recommended action would approve release of a Request for Letter of Interest to determine whether one or more Institutions of Higher Education are interested in the implementation of strategies that facilitate AA and BA degree attainment in Early Childhood Education (ECE) or related field. The total funds available are \$75,000 through June 30, 2017.)

12. Recommendation to Consider Implementation Strategies for the Commission's New Strategic Plan and to Approve Allocation Plan for FY 2016 – 19 – Claudia Harrison

(Recommended action would approve an allocation plan for the first three years of the new strategic plan; the Commission will also consider implementation strategies for years four and five of the plan and for the establishment of the Commission's Standing Committees.)

13. Report from Executive Director – Claudia Harrison

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

14. Commission Member Comments

(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)

15. Next Meeting:

Thursday, December 17, 2015, County Office of Education, 5100 Adolfo Dr., Camarillo

16. Future Meetings

To be determined at the December meeting.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathy Rangel at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.