



COMMISSION MEETING

January 19, 2017
1:00 p.m. – 3:00 p.m.

Ventura County Office of Education
5100 Adolfo Dr.
Camarillo

OPENING

1. **Welcome and Introductions – Chair Stenslie**
2. **Seating of the New Chair and Vice Chair**
3. **Welcome Supervisor Kelly Long, District 3, as the New Commissioner Appointed by the Ventura County Board of Supervisors**
4. **Approval of Minutes from December 15, 2016 Regular Commission and Special Commission Meetings**
5. **Agenda Approval and Review of Commission Packets**
6. **Public Comments/Correspondence**
(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)
7. **Presentation:** Ventura Neighborhood for Learning – Parent and Child Together Parent Mural Project – Cathy Puccetti, Director, First 5 Ventura Neighborhood for Learning (15 minutes)

The following items will be reviewed and discussed by the Commissioners for appropriate action.

CONSENT AGENDA

Consent Agenda Items 8: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

8. **Receive and File the First 5 Ventura County Financial Reports as of November 30, 2016**

REGULAR AGENDA

9. Report of Committees

a. Administration and Finance Committee – Commissioner Stenslie and Commissioner Mantooth

1) Recommendation to adopt policy for use of unspent funds

(Recommended action would adopt a policy for use of unspent funds by funded partners. Recommended action would also authorize Executive Director to approve requests and amend contracts to incorporate approved unspent funds for use by June 30, 2019.)

2) Progress Report

10. Recommendation to approve revised FY 2017-19 funding allocation for Ventura County Office of Education (VCOE) for the Quality Rating and Improvement System (QRIS) Program – Petra Puls

(Recommended action would approve a revised FY 2017-19 annual allocation of \$793,140 for the Ventura County Office of Education for implementing the QRIS Program from July 1, 2017 through June 30, 2019, for a total amount not to exceed \$1,586,280. No new allocation of funds would be required as the increase is supported by funding from First 5 California.)

11. Resource Development Discussion – Commissioners

(Commissioners will engage in discussion about Resource Development Plan implementation strategies and will consider establishing an Ad Hoc Resource Development Committee.)

12. Discussion and consideration of changes to Executive Director's Objectives and Performance Goals for FY 2016-17 – Chair Mantooth

(The Commission will consider changes, if any, to the goals and objectives of the Executive Director for the current fiscal year.)

13. Recommendation to form an Ad Hoc Recruitment and Selection Task Force – Chair Mantooth

(Recommended action would establish an Ad Hoc Recruitment and Selection Task Force charged with developing a process for identifying a permanent Executive Director.)

14. Report from Commission Staff – Petra Puls

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

15. Commission Member Comments

(Government Code Section 54954.2(a) states: "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.")

16. Next Meeting:

Thursday, February 16, 2017, Ventura County Community Foundation, 4001 Mission Oaks Blvd,
Camarillo

17. Future Meetings

Thursday, March 16, 2017, Ventura County Community Foundation, 5100 Adolfo Dr., Camarillo

Thursday, April 20, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, May 18, 2017, Ventura County Community Foundation, 4001 Mission Oaks Blvd, Camarillo

Thursday, June 22, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, July 20, 2017, Ventura County Community Foundation, 4001 Mission Oaks Blvd, Camarillo

Thursday, August 24, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, September 21, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, October 19, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, November 16, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, December 14, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Amy Schroeder at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.