



**COMMISSION MEETING**

**June 18, 2015  
1:00 p.m. – 3:00 p.m.**

**Ventura County Office of Education  
5100 Adolfo Dr.  
Camarillo**

- 1. Welcome and Introductions –Chair Stenslie**
- 2. Approval of Minutes from May 21, 2015**
- 3. Agenda Approval and Review of Commission Packets**
- 4. Public Comments/Correspondence**  
*(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)*
- 5. Presentation: Implementation of the Early Head Start – Child Care Partnership Grant –**  
*Alicia Ramirez, Director of Early Care & Education Programs and Reyna Dominguez, Program Administrator, Child Development Resources, Inc.*

**The following items will be reviewed and discussed by the Commissioners for appropriate action.**

**CONSENT AGENDA**

Consent Agenda Items 6: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

- 6. Receive and File the First 5 Ventura County Financial Reports as of April 30, 2015**

**REGULAR AGENDA**

**7. Report of Committees**

**a. Administration and Finance Committee – Commissioner Stenslie, Commissioner Mantooh and Commissioner Dominguez**

- (1.) Recommendation to update Employee Handbook to comply with Healthy Workplaces, Healthy Families Act of 2014  
*(The Commission will consider updates to the Employee Handbook for paid time off benefits for temporary and regular part-time employees, in accordance with new labor law taking effect July 1, 2015.)*
- (2.) Recommendation to update Commission policy for the amount spent on program evaluation  
*(The Commission will consider a revision to the policy required under Health and Safety Code section 130151(b)(7), clarifying that the annual amount for program evaluation is set in the budget for each fiscal year.)*

**8. Recommendation to Adopt Final Budget for Fiscal Year 2015-16 – Claudia Harrison**

*(The Commission will review and consider any input received from the Board of Supervisors and the Community Commission for Ventura County on the proposed budget and will subsequently adopt a final budget for FY 2015-16.)*

**9. Recommendation to Adopt New Strategic Plan for Fiscal Years 2015-2020 – Claudia Harrison**

*(Commission will receive a report on feedback received through the community input process and will consider adoption of new five-year strategic plan outlining outcomes for children, evaluation measures, key initiatives and allocation of resources for FY 2015-2020, impacting funding years FY 2016-21.)*

**10. Report from Executive Director – Claudia Harrison**

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

**11. Commission Member Comments**

*(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)*

**12. Next Meeting:**

Thursday, July 16, 2015, County Office of Education, 5100 Adolfo Dr., Camarillo

**13. Future Meetings**

Thursday, August 20, 2015, County Office of Education, 5100 Adolfo Dr., Camarillo

\*\*Thursday, September 17, 2015, Ventura County Community Foundation, 4001 Mission Oaks Blvd., Ste. A, Camarillo (*This meeting will start at 1:30pm*)

Thursday, October 15, 2015, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, November 19, 2015, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, December 17, 2015, County Office of Education, 5100 Adolfo Dr., Camarillo

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathy Rangel at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.**