



COMMISSION MEETING

September 17, 2015
2:00 p.m. – 4:00 p.m.

Ventura County Community Foundation
4001 Mission Oaks Blvd.
Camarillo

(PLEASE NOTE CHANGE IN START TIME AND LOCATION)

OPENING

1. **Welcome and Introductions – Chair Stenslie**
2. **Welcome New Commissioners Appointed by the Ventura County Board of Supervisors – Chair Stenslie**
(Dr. Carola Matera, Assistant Professor in Early Childhood Studies at CSU Channel Islands, recommended by the Local Planning Council; Dr. Cesar Morales, Superintendent of Oxnard Elementary Schools, recommended by Supervisor Zaragoza; Barry Zimmerman, Director of the Human Services Agency, recommended by County CEO Michael Powers.)
3. **Approval of Minutes from August 20, 2015**
4. **Agenda Approval and Review of Commission Packets**
5. **Public Comments/Correspondence**
(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)
6. **Presentation: Reflections from Parent Leadership Training – Myrna Moreno, parent leader (10 minutes)**

The following items will be reviewed and discussed by the Commissioners for appropriate action.

REGULAR AGENDA

7. **Recommendation to increase FY 2015-16 contract with Landon Pediatric Foundation for Help Me Grow and to extend contract terms – Claudia Harrison**
(Recommended action would authorize Executive Director to increase current contract with the Landon Pediatric Foundation by \$50,000 for the Help Me Grow program and to extend current contract term through June 30, 2016. Total contract would be for an amount not to exceed \$100,000 for July 1, 2015 through June 30, 2016, subject to final approval of budget amendment from state and federal funders. No new allocation of funds would be required as the increase is supported by prior year unspent federal grant funds.)

8. Recommendation to increase FY 2015-16 contract with the Ventura County Office of Education (VCOE) for the Quality Rating and Improvement System (QRIS) Program – Claudia Harrison

(Recommended action would authorize Executive Director to increase FY 2015-16 contract with VCOE in an amount up to \$115,070 for implementing the QRIS Program. Total contract would be for an amount not to exceed \$1,088,214 for July 1, 2015 through June 30, 2016, subject to final approval of budget amendment from state and federal funders. No new allocation of funds would be required as the increase is supported by prior year unspent federal grant funds and an increased allocation from First 5 California.)

9. Report from Executive Director – Claudia Harrison

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

CLOSED SESSION

10. Performance Review of Employee (Govt. Code, Section 54957)

(The Commission will go into closed session to discuss the performance evaluation of the Executive Director.)

RETURN TO OPEN SESSION

11. Discussion and Consideration of Changes to Executive Director's Objectives, Performance Goals and Compensation for Fiscal Year 2015-16

(The Commission will consider changes, if any, to the goals, objectives, and compensation of the Executive Director for the current fiscal year.)

12. Commission Member Comments

(Government Code Section 54954.2(a) states: "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.")

13. Next Meeting:

Thursday, October 15, 2015, County Office of Education, 5100 Adolfo Dr., Camarillo

14. Future Meetings

Thursday, November 19, 2015, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, December 17, 2015, County Office of Education, 5100 Adolfo Dr., Camarillo

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathy Rangel at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.