



COMMISSION MEETING

December 17, 2015
1:00 p.m. – 3:00 p.m.

County Office of Education
5100 Adolfo Dr.
Camarillo

OPENING

1. **Welcome – Chair Stenslie**
2. **Approval of Minutes from November 19, 2015 Commission Meeting**
3. **Agenda Approval and Review of Commission Packets**
4. **Public Comments/Correspondence**
(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)

The following items will be reviewed and discussed by the Commissioners for appropriate action.

CONSENT AGENDA

Consent Agenda Item 5 - 6: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

5. **Receive and File the First 5 Ventura County Financial Reports as of October 31, 2015**
6. **Recommendation to adopt a resolution per Government Code 54954(a) to establish time and place for holding regular Commission meetings for Calendar Year 2016**
(Recommended action is to adopt a resolution to establish time and place for holding regular Commission meetings for calendar year 2016.)

REGULAR AGENDA

7. **Report of Committees**
 - a. **Administration and Finance – Commissioner Stenslie and Commissioner Mantooth**
 - 1) **Recommendation to approve Inter-Fund Transfer Policy**
(Recommended action is to approve policy for the transfer of funds between the Commission's Operating Fund, Sustainability Fund and Community Investment Loan Fund.)

2) Recommendation to approve restatement of Commission’s Flexible Spending Plan (FSA)

(Recommended action will approve a restatement of the Commission’s Flexible Spending Plan for employee pre-tax deductions for health care expenses, dependent care and health care premiums to incorporate updates in laws and regulations pertaining to health care reform and updates to IRS Section 125.)

b. Joint Committee – Commissioner Marquez-O’Neill

1) Progress Report

8. Recommendation to approve funding allocations for FY 2016-19 – Claudia Harrison

(Recommended action is to approve FY 2016-19 allocations for First 5 funded partners and to grant authority to the Executive Director to enter into contracts with designated contract agencies.)

9. Recommendation to increase contract amount and extend terms of FY 2015-16 contract with United Way of Ventura County for the Ventura County Children’s Oral Health Collaborative – Sam McCoy

(Recommended action would extend current contract with the United Way of Ventura County to June 30, 2016, and increase current contract amount by \$10,000, to support the work of the Ventura County Children’s Oral Health Collaborative. Total contract amount would not exceed \$30,000 for the eighteen month period of January 1, 2015 through June 30, 2016. No new allocation of funds would be required as the increase is supported by funds previously allocated for oral health.)

10. Recommendation to grant authority to Executive Director to contract with California State University – Channel Islands (CSU CI)/CSU CI Foundation to facilitate AA/BA degree attainment – Petra Puls

(Recommended action would grant authority to the Executive Director to contract with California State University – Channel Islands (CSU CI)/CSU CI Foundation to implement strategies that facilitate AA and BA degree attainment in early childhood education (ECE) or related field. The total contract would be for an amount not to exceed \$75,000 for January 1, 2016 through June 30, 2017. No new allocations would be required as funds were previously budgeted in allocations for countywide strategies.)

11. Recommendation to release Request for Qualifications for providing early learning PACT and family support services to the Ocean View Neighborhood for Learning geographical area - Petra Puls

(Recommended action would approve release of a Request for Qualifications for providing early learning PACT (Parent and Child Together) and family support services to families with young children, prenatal – 5, living in the geographical area of the Ocean View NfL. The total amount available for services is \$78,000 through June 30, 2016. No new allocation of funds would be required as the funds are currently included in the overall allocation for the Ocean View NfL.)

12. Review and discussion of Accountability Frameworks - Petra Puls

(The Commission will consider accountability frameworks and benchmarks for FY 2015-16.)

- 13. Review and discussion of key recommendations and findings from the First 5 Ventura County Annual Evaluation Report, Fiscal Year 2014-15 – Claudia Harrison**
(The Commission will review findings from the FY 2014-15 Evaluation Report and considered proposed areas for further examination.)
- 14. Report from Executive Director – Claudia Harrison**
(a) Report on Administrative Operations
(b) Update on Commission Initiatives
(c) Update on County, Regional and National Activities
- 15. Commission Member Comments**
(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)

16. Next Meeting:

Thursday, January 21, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

17. Future Meetings

Thursday, February 18, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

**Thursday, March 17, 2016, Oxnard City Council Chambers, 305 West Third Street, Oxnard

Thursday, April 21, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, May 26, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, June 16, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, July 21, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, August 18, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, September 22, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, October 20, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, November 17, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, December 15, 2016, County Office of Education, 5100 Adolfo Dr., Camarillo

** Location change.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Kathy Rangel at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.