



## COMMISSION MEETING

February 16, 2017  
1:00 p.m. – 3:00 p.m.

Ventura County Community Foundation  
4001 Mission Oaks Blvd  
Camarillo

### OPENING

1. **Welcome and Introductions – Chair Mantooth**
2. **Approval of Minutes from January 19, 2017**
3. **Agenda Approval and Review of Commission Packets**
4. **Public Comments/Correspondence**  
*(Speaker request forms should be completed and submitted within 15 minutes after opening call to order. Public correspondence will be received.)*
5. **Presentation:** Quality Rating and Improvement System (QRIS) in Ventura County – Carrie Murphy, Director, Early Childhood Programs, Ventura County Office of Education (10 minutes)

**The following items will be reviewed and discussed by the Commissioners for appropriate action.**

### CONSENT AGENDA

Consent Agenda Items 6 through 8: Review and approve unless an item is pulled for separate action by the Commission and moved to the Regular Agenda for consideration. Consent items are to be routine and non-controversial. All items are approved as recommended without discussion.

6. **Receive and File the First 5 Ventura County Financial Reports as of December 31, 2016**
7. **Ratification of Committees**  
*(In accordance with the Commission by-laws, all committee appointments are made by the Chair of each Committee, subject to ratification by the Commission.)*

**8. Recommendation to Grant Authority to the Acting Executive Director to Enter into a Contract with Persimmony for a Program Management and Evaluation Software System – Petra Puls**

*(The recommended action would grant authority to the Acting Executive Director to continue contracting with Persimmony International, Inc. for FY 2017-19 for an amount not to exceed \$90,000 per fiscal year, for the Commission’s program management and evaluation software system.)*

**Documents on file with the Acting Executive Director  
Acting Executive Director recommends approval as proposed**

**REGULAR AGENDA**

**9. Review and Discussion of Key Recommendations and Findings from the First 5 Ventura County Annual Evaluation Report, Fiscal Year 2015-16 – Rachel Estrella, Social Policy Research Associates, Independent Evaluation Contractor; Petra Puls, Acting Executive Director**

*(The Commission will receive a presentation on the FY 2015-16 Annual Evaluation report, and review and discuss key findings and recommendations.)*

**10. Report from Acting Executive Director – Petra Puls**

- (a) Report on Administrative Operations
- (b) Update on Commission Initiatives
- (c) Update on Statewide First 5 Activities

**11. Commission Member Comments**

*(Government Code Section 54954.2(a) states: “No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3. In addition, on their own initiative or in response to questions posed by the public a member of a legislative body or its staff may ask a question for clarification, make a brief announcement, or make a brief report on his or her own activities. Furthermore, a member of a legislative body, or the body itself, subject to rules or procedures of the legislative body, may provide a reference to staff or other resources for factual information, request staff to report back to the body at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.”)*

**12. Next Meeting**

Thursday, March 16, 2017, Ventura County Community Foundation, 4001 Mission Oaks Blvd., Camarillo

**13. Future Meetings**

Thursday, April 20, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, May 18, 2017, Ventura County Community Foundation, 4001 Mission Oaks Blvd, Camarillo

Thursday, June 22, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, July 20, 2017, Ventura County Community Foundation, 4001 Mission Oaks Blvd, Camarillo

Thursday, August 24, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

Thursday, September 21, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo  
Thursday, October 19, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo  
Thursday, November 16, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo  
Thursday, December 14, 2017, County Office of Education, 5100 Adolfo Dr., Camarillo

**In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact First 5 Ventura County at 648-9990 or via the California Relay Service. Reasonable advance notification of the need for accommodation prior to the meeting (48 hours advance notice is preferable) will enable us to make reasonable arrangements to ensure accessibility to this meeting.**